

## APPLICATION CHECKLIST (INFORMATION IDENTIFIED AS REQUIRED)

▲ = Check constraints on the land and then refer to the Guide to Development to determine whether the supporting documentation is required. Constraints can be checked either by referring to council's online mapping, southern ePlanning portal or 149 Planning Certificate.

Supporting Document	Documents required				Applicant Check
	Complying Development Certificate	DA - Building Class 1, 10 (Dwelling, carport, deck, shed etc.)	DA - Building Class 2 - 9 (RFB, commercial)	DA - Integrated / Designated	
<b>General</b>					
Part A – Application for Approval form	✓	✓	✓	✓	<input type="checkbox"/>
Part B – Application Detail and Owner(s) Consent form	✓	✓	✓	✓	<input type="checkbox"/>
Notification & Advertising Plans		▲	▲	✓	<input type="checkbox"/>
<b>Architectural Plans</b>					
Elevations and Sections	✓	✓	✓	✓	<input type="checkbox"/>
Extent of Cut & Fill Plan	▲	▲	▲	▲	<input type="checkbox"/>
Floor Plans / Building Specifications	✓	✓	✓	✓	<input type="checkbox"/>
Landscape Plan		▲	▲	▲	<input type="checkbox"/>
Lighting & Illumination Plan			▲	▲	<input type="checkbox"/>
Photomontage			▲	▲	<input type="checkbox"/>
Architectural 3D Computer Model			▲		<input type="checkbox"/>
Schedule of External Finishes	✓	✓	✓	✓	<input type="checkbox"/>
Shadow Analysis Diagrams		▲	▲	▲	<input type="checkbox"/>
Site Plan/Site Analysis	✓	✓	✓	✓	<input type="checkbox"/>
Survey Plan		▲	▲	✓	<input type="checkbox"/>
Tree Locations & Schedule	▲	▲	▲	▲	<input type="checkbox"/>
<b>Statement of Environment Effects</b>					
Character Statement		✓	✓	✓	<input type="checkbox"/>
LEP Clause 4.6/SEPP 1 Objection		▲	▲	▲	<input type="checkbox"/>
Site Photograph		▲	▲	▲	<input type="checkbox"/>
<b>Engineering Plans</b>					
Access, Parking & Roadworks Plan		▲	✓	✓	<input type="checkbox"/>
Erosion & Sediment Control Plan	▲	▲	✓	✓	<input type="checkbox"/>
Stormwater Management Plan	✓	✓	✓	✓	<input type="checkbox"/>
Water & Sewer Plan	✓	▲	✓	✓	<input type="checkbox"/>
Water Cycle Management Plan		✓	✓	✓	<input type="checkbox"/>
<b>Subdivision Plan</b>					
	▲		✓	✓	<input type="checkbox"/>
<b>Supporting Reports</b>					
Acid Sulphate Soil Assessment		▲	▲	▲	<input type="checkbox"/>
Acoustic Report		▲	▲	▲	<input type="checkbox"/>
Arborist Report		▲	▲	▲	<input type="checkbox"/>
BASIX Certificate	▲	▲	▲	▲	<input type="checkbox"/>
Bushfire Report	▲	▲	▲	▲	<input type="checkbox"/>
Coastal Hazard/Beach Frontage		▲	▲	▲	<input type="checkbox"/>
Cost Estimate	✓	✓	✓	✓	<input type="checkbox"/>
Crime & Safety Report			▲	▲	<input type="checkbox"/>
Design Verification Statement (SEPP 65)			▲	▲	<input type="checkbox"/>
Disability Access Report			▲	▲	<input type="checkbox"/>
Flora & Fauna Report	▲	▲	▲	▲	<input type="checkbox"/>
Fire Safety Schedule	▲		▲	▲	<input type="checkbox"/>
Flooding Assessment		▲	▲	▲	<input type="checkbox"/>
Geotechnical Report		▲	▲	▲	<input type="checkbox"/>
Heritage Impact Statement		▲	▲	▲	<input type="checkbox"/>
On-Site Sewage Management - Waste Water Report	▲	▲	▲	▲	<input type="checkbox"/>
Site Contamination Assessment		▲	▲	▲	<input type="checkbox"/>
Traffic & Parking Report		▲	▲	▲	<input type="checkbox"/>
Waste Management Report	✓	✓	✓	✓	<input type="checkbox"/>
Wind Effects Report			▲		<input type="checkbox"/>

**Privacy & Personal Information:** To protect the applicant and the owner(s) privacy, personal details are recorded only on the Part B - Application Detail and Owner(s) Consent form which is not published. It is the applicant's responsibility to ensure other documents do not contain any personal or financial information.